

APPENDIX E-026 V

PHYSICAL INVENTORY REQUEST DOCUMENT VIOLATIONS

1. INPUT DOCUMENT

Physical Inventory Request Document, DIC ZJA, appendix B-26.

2. INPUT TO PROCEDURE DECISION CHART

- a. I&S Order of Use.
- b. Special Inventory Request.

3. PURPOSE, CONTENTS, AND RESPONSIBILITIES

This appendix is applicable to chapter 7 and provides instructions for the research, correction and reentry of Physical Inventory Request Documents, DIC ZJA, which have been rejected from computer processing. Violation Reason Codes, in alphabetical order, are listed below. The Inventory Accounting Branch within the Directorate of Supply Operations is responsible for processing all these violations:

<u>VIOLATION REASON CODE</u>	<u>DEFINITION</u>
AB	Invalid Routing Identifier (From).
AC	Invalid Routing Identifier Code (To).
AF	Invalid Condition Code.
AN	Invalid Unit of Issue.
AW	Management Code Invalid.
AY	Invalid NSN.
BQ	Invalid Cutoff Date.
EK	Invalid Type of Physical Inventory/Transaction History Code.
UF	Duplicate Inventory Request.

4. PROCESSING/RESEARCH INSTRUCTIONS

- a. VRC AB.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AB indicates that the input document does not contain in pos. 4-6, the RIC of the DSC involved.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will determine the proper RIC based on the commodity of items involved:

<u>DSC</u>	<u>COMMODITY</u>	<u>RIC</u>
DSCP	General Supplies	S9G
DSCE	Electronic	S9E
DSCC	Construction	S9C
DSCP	Medical	S9M
DSCP	Textile	S9T
DSCP	Subsistence	S9S
DSCI	Industrial	S9I

If required, amend inventory cutoff date to compensate for the delay caused by the violation.

b. VRC AC.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AC indicates that an invalid MILSTRIP RIC is in pos. 67-69 of input document.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will screen the violation output against a copy of hand scribed input document and/or other available inventory records which prompted the inventory request, in order to determine the correct RIC. If required, amend inventory cutoff date to compensate for the delay caused by violation.

c. VRC AF.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AF indicates that the condition code or blank contained in pos. 71 is incompatible with Type Physical Inventory Code requested.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will screen the violation output against a copy of hand scribed input document and/or other available inventory records which prompted the inventory request in order to determine the correct condition code. If required, amend inventory cutoff date to compensate for the delay caused by violation.

d. VRC AN.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AN indicates that unit of issue in pos. 23-24 of input document is blank, contains other than alpha entries or that the entries are invalid for NSN in pos. 8-20.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will obtain the correct unit of issue by referring to copy of source input document, available catalog records, inventory schedules, and/or:

(a) Prepare NIR Inquiry Document, appendix B-143, DIC ZCQ, with Action Code BR in pos. 79-80.

(b) Forward NIR Inquiry Document to data entry for input and processing.

(c) Review NIR Printout (appendix F-109) reflecting the correct unit of issue.

e. VRC AW.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AW indicates that Management Code entered in pos. 72 is invalid.

(2) PROCESSING/RESEARCH REQUIRED

Review source document which prompted the physical inventory request and/or hand scribed coding sheet to determine correct Management Code. Correct and reenter.

f. VRC AY.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AY indicates that NSN reflected in pos. 8-20 of input document is not in the NIR and is therefore considered invalid for inventory request purposes.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will obtain the correct NSN by referring to copy of source document which prompted the inventory request and/or duplicate copy of input coding document.

g. VRC BQ.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code BQ indicates that cutoff date in pos. 62-64 of input document is not at least seven days from the current date.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will assign a new cutoff date to reentry document which will be at least 10 calendar days subsequent to date of reentry.

h. VRC EK.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that Type of Physical Inventory/Transaction History Code in pos. 7 is not C or D.

(2) PROCESSING/RESEARCH REQUIRED

Review source document which prompted the physical inventory request and/or copy of original hand scribed coding sheet to determine the correct Type of Physical Inventory Code. If necessary, amend inventory cutoff date to compensate for delay caused by rejection.

i. VRC UF.

(1) REASON FOR VIOLATION/ERROR CONDITION

Indicates that the input document is rejected because another physical inventory is already scheduled in the computer for that NSN and Location on same or earlier cutoff date.

(2) PROCESSING/RESEARCH REQUIRED

Review source document which prompted the physical inventory request to determine if NSN or Location Code were improperly transcribed/keyed. If this was in fact a duplicate inventory request, initiate action to preclude recurrence. For nonaccountable storage activities, if ICMF is set up for a TPIC D inventory and inventory of more than one condition code is desired, inform depot that cancellation of TPIC D is desired. If the storage activity confirms that cancellation can be accomplished, input DIC ZAR to clear DSC records and reschedule using TPIC C.

5. REENTRY INSTRUCTIONS

a. Review remaining data elements contained in violation output to detect any other invalid data and correct as necessary.

b. Instructions for reentry of violations is completed by utilizing the online violation process, SAMMSTEL Verb SVRR, outlined in DLAH 4745.2, Volume I, Part 1, DLA Remote Users Handbook.

6. FLOWCHART

Flowchart not required.